





To: CPMG Providers

From: Children's Physicians Medical Group, Inc. (CPMG)

Date: March 9, 2018

**Re:** Provider Practice Annual Update Form

CPMG conducts an annual review of our contracted provider offices, to include staffing, demographics, and office hours. This allows us to maintain accurate, quality information on our valued provider practices, and ensures that we remain in compliance with health

plan regulations.

We ask that you please complete the following *Demographic Update Form*, and the additional *Accessibility Survey* questionnaire, and return to CPMG Provider Relations by March 16, 2018.

You may fax to 858-309-6279, or email to Provider Relations.

Thank you so much for your participation!

Should you have any questions concerning this notification, please contact the CPMG Provider Relations department as below:

Rhonda Kocher (858) 634-4951 rkocher@rchsd.org Taylar Neff (858) 634-4954 tneff@rchsd.org

Visit us on our website: www.CPMGsandiego.com

## **Demographic Update Form**

Practice Name:  Contact Name/Number:		
OFFICE HOURS:		
Mon:		
Tue:		
Wed:		
Thu:		
Fri:	_	
Sat:		
Sun:		
PROVIDER ROSTER:		
Provider Name	<b>Title</b>	Hours Worked/Week
<b>EXAMPLE: Dr. John Smith</b>	MD	40

## **Accessibility Survey**Please complete questionnaire for <u>each</u> clinic location.

Practice Name:
Physical Address of Clinic:
<b>P</b> -Parking: Parking spaces, including van accessible spaces(s), are accessible. Pathways have
curb ramps between the parking lot, office, and at drop off locations.
Please indicate whether or not this applies to your clinic/office location?
$\square$ Yes
$\square$ No
<b>EB-</b> Exterior Building: Curb ramps and other ramps to the building are wide enough for a
wheelchair or scooter to use. Handrails are provided on both sides of the ramp. There is an
"accessible" entrance to the building. Doors open wide enough to let a wheelchair or scooter
user enter, and have handles that are easy to use.
Please indicate whether or not this applies to your clinic/office location?
$\Box$ Yes
$\square$ No
<b>IB-</b> Interior Building: Door opens wide enough to let a wheelchair or scooter user enter and has handles that are easy to use. Interior ramps are wide enough and have handrails. Stairs, if
present, have handrails. If there is an elevator it is available for public/patient use at all times
that the building is open to the public. The elevator has easy to hear sounds and Braille buttons
within reach. The elevator has enough room for a wheelchair or scooter user to turn around. If
there is a platform lift, it can be used without help.
Please indicate whether or not this applies to your clinic/office location?
Yes
<b>R-</b> Restroom: The restroom is accessible and the doors are wide enough to accommodate a
wheelchair and scooter and are easy to open. The restroom has enough room for a wheelchair or
scooter to turn around and close the door. There are grab bars which allow easy transfer from
wheelchair to toilet. The sink is easy to get to and the faucets, soap, and toilet paper are easy to
reach and use.
Please indicate whether or not this applies to your clinic/office locations?
Yes
<b>E</b> -Exam Room: The entrance to the exam room is accessible, with a clear path. The doors open
wide enough to accommodate a wheelchair or scooter and are easy to open. The exam room has
enough room for a wheelchair or scooter to turn around.
Please indicate whether or not this applies to your clinic/office location?
☐ Yes
<b>T-</b> Exam Table/Scale: The exam table moves up and down and the scale is accessible with
handrails to assist people with wheelchairs and scooters. The weight scale is able to
accommodate a wheelchair.
Please indicate whether or not this applies to your clinic/office location?
☐ Yes
$\square$ No